

Syllabus "PM Boot Camp"

Target group:

6-8 participants who deal with interdisciplinary project management (PM) aspects in their day-to-day business, want to overcome current challenges and develop practical solutions for them.

Language:

German or English

Objectives:

- Identification and analysis of current issues in PM topics (processes, tools, templates, interfaces etc.) of the customer
- Development of practical solutions which can be implemented by the participants in their day-to-day business after the Boot Camp
- Sharing "next practices" and improvement of the cooperation among the participants

Preparation

- Order clarification meeting approx. four weeks beforehand
- Approx. two weeks in advance an eMail survey will be sent out to the participants addressing their expectations and needs.

Agenda

Welcome and introduction

- Interactive intro-round incl. clarification of expectations
- Overview of the day's schedule and the objectives of the Boot Camp

Activation I - Introduction to current PM challenges

- Short presentation on current trends and challenges in the PM environment of the customer by defined participants (as agreed during the order clarification meeting) incl. complements by the other participants and MB
- Discussion, collection and prioritization ('short-listing') of specific challenges to be elaborated by the participants

Coffee break**Activation II - problem identification**

- Streaming of the participants into two groups
- Each group works on a specific challenge for their relevant working environment.
- Reciprocal presentation of the results in plenary

Lunch break**Activation III - solution development**

- Continuation of the group work
- Development of concrete solutions for the identified challenges
- Reciprocal presentation of the working results in a plenary session

Coffee break and 'Energizer' for all participants

Activation IV - Practical implementation

- Discussion of the feasibility of the elaborated solutions
- Creation of a binding action plan for the implementation

Feedback and conclusion

- Summarizing the results
- Feedback round and agreement on concrete next steps

Methods:

- Practical and concrete examples from the PM environment of the customer
- Interactive group work ('activations') and subsequent moderated discussions
- Team-building activity ('energizer') in the afternoon incl. reflection with all participants
- Structured feedback rounds in accordance with the latest coaching guidelines

Training equipment:

- Rooms according to prior alignment
- 2x flipcharts and 2x pin boards
- 1x moderation/presentation case
- Monitor/beamer

Follow-up

- Sending the documentation in form of a photo protocol to the participants
- Follow-up meeting ('reality check') to discuss the implementation results 4-6 weeks after the Boot Camp

Trainer

Dr. Marco Benkert has a comprehensive repertoire of practical experience with more than 20 years of project management positions for complex international projects and more than 5 years of disciplinary leadership responsibilities in project-based organizations, including head of customer project management department.

He is a certified Trainer® (GPM), Business Coach® (IHK), Senior Project Manager® (IPMA), Project Management Professional® (PMI) and Scrum Master® (Scrum.org).